

September 22nd 2017

Dear Parents / Guardians,

This letter provides me with an opportunity to confirm the final details in regards to the upcoming trip to Spain. The final itinerary is as follows:

Saturday October 14th– Please take students to the school reception with suitcases and hand luggage and also with lunch / own passport / no liquids over 100ml / spending money. If they wish they can ask Mrs Harvey or myself to hold part of their spending money over for them. The school will not be open so students should ensure that they have gone to the toilet before the journey to the airport. We will meet outside the reception at 14.15 pm (Departure time 14.30 pm). We will travel to Bristol by coach.

ONGOING TRIP DETAILS (BRISTOL-MALAGA)

Dep 14 October 2017 19.40 pm
Arr 14 October 2017 23.15 pm
Flight EZY6057
Check in opens 14 October 2017 17.40

We will be picked up at the airport by a coach that will take us to the school where the students will meet their partners and finally go home.

It will be quite a long journey and students should bring a rucksack or similar bag with supplies of food and items to keep them entertained. They will also be able to buy food and drink on the plane and in the airport but this can be a little expensive. They should eat some sort of lunch and dinner during this long journey.

RETURN TRIP DETAILS (MALAGA-BRISTOL)

Dep 20 October 2017 23.50 pm
Arr 21 October 2017 01.30 am
Flight EZY6058
Check in opens 20 October 2017 21.45

If the flight is on time we estimate to get back to school for 03.30-4.00 am. We will call if we are likely to be delayed. You may wish to pick your son / daughter up directly from the airport. Please let us know if this is the case.

Luggage: It is essential that students are capable of carrying their luggage! They should have comfortable shoes as we will be doing a lot of walking and some sort of waterproof coat. All items should have a label with the student's name and "Shaftesbury School" clearly visible. They will need to bring a towel with them.

Overview of activities: We will provide both parents and students with a detailed plan at the meeting that will be held at the school on the 4th of October at 6pm in C2.

*****Final Payment:** Thank you for paying the deposit for the flights.

We have calculated the total final payment to cover transfers, trips and flights to be a total of £300 (less £150 covered by the Foundation Governors) - a **total of £160.00** less any payments you have made to date.***

If transfers and trips cost less than we have calculated we will return any monies to you on our return.

Mobile phones: Your son or daughter is likely to have a mobile phone. In the interest of safety, it would be very useful if they can use it while abroad. If this is not currently possible, they should try to get this activated before we go. They will of course be aware of the very high level of cost of calls abroad and would only be expected to use them in an emergency situation. They should be stored in bags and not be visible. Students take them at their own risk. Similarly if students wish to take any other expensive electronic devices for the journey, they should be aware of security and realise that they are taking them at their own risk. They will not be allowed to listen to them when we are visiting places, just on longer journeys.

PHONE CONTACT SYSTEM: In the event of any great delay we would like to be able to contact you to let you know. Please provide us with a contact number where we can contact you on Friday-Saturday October 20th -21st 2017.

CONTACT NUMBER: Please give us an alternative contact number if you plan to be away from home during our trip.

CURRENCY - You may wish to order Euros for your son/daughter during this week. As students may be expected to pay for little extras and any shopping they may wish to buy we would suggest an amount of approximately £50-80 in Euros to make sure that they are covered. They may of course wish to have some more to spend on magazines, papers or presents. Students should be very aware that whilst on any visit they should never have all their money in a single wallet. All meals will be provided by the Spanish host family.

PARTICIPATION – Whilst students are not with their partners at all times they will be encouraged to use their language wherever possible. They should make every effort to talk in Spanish at the school and on all trips.

SUPERVISION - We would like to point out to parents that a visit such as this does require a lot of trust and common sense. The consumption of alcohol is forbidden as is smoking.

During most activities we expect students to remain together in supervised groups at all times. They must never be in groups of less than three people, although they could be with their Spanish partner and one other English person. There may be some limited times when they are allowed to have some time in their groups for example in a shopping area or at the school. The group must be equipped with a watch and a notebook into which they can write the time and place of re-assembly. They will be limited to specified areas and they must always carry the leader's mobile phone number.

In the event of a really serious breach of discipline we reserve the right to repatriate any student at his/her parents' expense.

MEDICAL MATTERS - Parents are asked to indicate on the blue sheet if their child has any pre-existing medical condition, however minor, and also to inform us of any medicines which may be needed.

In the unlikely event of any serious emergency we require your consent for medical treatment. We would only use this after the most strenuous attempt to contact you personally.

CUSTOMS - Students have already been informed that they are not allowed to purchase or bring back through customs any of the following items; - alcohol, tobacco, banned substances, laser pens, fireworks and knives. For safety reasons, no student should have matches or lighters in their possession at any time.

EHIC cards – Hopefully your son / daughter will have an EHIC (European Health Insurance Card) The students have standard insurance to cover the trip but would need specific health insurance if they are not able to get an EHIC card in the time given. If they make an application and get an EHIC number that is sufficient for them to be covered. They will need to ensure that they bring their own passports with them and that they keep them safe for the duration of the trip.

We thank you for your support and co-operation in the organisation of this trip, and we hope that your son / daughter will find it an enjoyable and worthwhile experience.

I will look forward to seeing you at the meeting on the 4th of October at 6 pm in C2.

Yours sincerely

S Fernandez-Gomez

Head of Languages

Spanish Trip Jaen Oct 2017